# **Issuer Area Services**



#### **Issuer Area**

The Issuer Area Service is a facility from KSEI that provides easier access for Issuers to retrieve information, such as:

- 1. Information on List of Initial Securities Holders
- 2. Data on Shareholders for General Meetings of Shareholders (RUPS) or Bondholders (RUPO)
- 3. Information on Largest Securities Holder
- 4. Ownership Position of Securities per Broker/Custodian Bank
- 5. Daily Transfers of Securities Ownership
- 6. Daily price movement of shares

Accesses to the Issuer Area Service are given to Issuers that have been listed in the Indonesia Stock Exchange and recorded in KSEI's collective custody. Users will be given a **Group**, **User ID** and **Password** to log into the Issuer Area at once after the IPO (Initial Public Offering) Distribution.

#### Issuer Area Service Facility Log-In Page



At the front page of the Issuer Area Service:

- 1. **Group:** Member code provided by KSEI
- 2. User ID: User name provided by KSEI
- 3. Password: Password made by KSEI
- 4. Login Button: Click to enter the Issuer Area after completely and correctly filling in the necessary information

#### Screenshot of Issuer Area Service Page

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### Screenshot Description of Issuer Area Facilities:

- List of securities issued by Issuers that can be selected to be displayed.
- 2. Description column on Total of Securities issued by Issuers, including the Total of Script Securities, Total of Scripless Securities, Closing Price, and Total Value of Scripless Securities.
- 3. Selectable menus for data retrieval.
- 4. Graph on Largest Securities Holders, the amount can be adjusted as needed by replacing the number at the selectable "Pick More Slice" menu with a maximum of 20 Securities Account Holders.
- 5. Graph of Largest Securities Holders description.

#### **Issuer Area Service Menu Functions:**

#### Description of Issuer Area Menus:

- 1. Select to adjust the displayed number of Securities Holders on the Graph of Largest Securities Holders.
- 2. **Ownership Position per Broker/Custodian Bank.** Displays data in a specific five day period on the ownership position of Brokers or Custodian Banks where Issuers have opened Securities Accounts.
- Daily Transfers of Securities Ownership per Broker/Custodian Bank. Displays data on the change of ownership during a specific period among Brokers or Custodian Banks where Issuers have opened Securities Accounts.
- 4. **Complete List of Account Holders.** Displays data on Securities Holders in complete format.
- Summary of Sub-Accounts Based on Investor Category. Displays a summary of Sub-Accounts based on Investor Categories.
- Pledged Securities. Displays Securities that have been pledged as collateral by Securities Account Holders.
- 7. Data on Corporate Action General Meetings of Shareholders. Displays data on corporate actions conducted by Issuers.
- 8. **Grafik Harga Efek.** Untuk menampilkan Grafik Perubahan harian Harga Efek Emiten



Menu Selection on Total of Securities Holders

To select the Largest Securities Holders on the graph,

1. Select the intended amount at the "Pick



Posisi Kepemilikan Efek Terbesar



More Slice" option ..

- Click on "Submit" to change the displayed Graph on Largest Securities Ownership Position based on the selected number of securities holders.
- 2. The List of Securities Holders will also change based on the selected number to be displayed.

The maximum number of Largest Securities Owners that can be displayed is 20

No.	Nama Investor	L/A	Kode AB/BK	Nama AB/BK	Kepemilikan	Persentase
1.	Aldo Salvatore	L	9Z000	PT 9Z000	2,001,150	3.05%
2.	Zella Januarti	L	9X000	PT 9X000	1,308,495	1.99%
3.	Richard Sumadiwangsa	L	9X000	PT 9X000	1,306,248	1.99%
4.	Veronica Larasati	L	9X000	PT 9X000	1,210,494	1.84%
5.	Aldo Salvatore	L	9X000	PT 9X000	1,090,025	1.66%
6.	Budiman Jaya	L	9X000	PT 9X000	1,026,011	1.56%
7.	Richard Sumadiwangsa	L	92000	PT 92000	1,013,410	1.54%
8.	Bena Chandra	L	9Z000	PT 9Z000	1,006,674	1.53%
9.	Titania Britania	L	92000	PT 92000	1,002,881	1.53%
					10,965,388	16.71%

### Identifying Securities Ownership based on Broker/Custodian Bank

F A	os B/	isi BK	Ke	pe	mi	lika	an E	Efe	k p	er	(	1	)
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	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
	15	16	17	18	19	20	11	12	13	14	15	16	17
14													
14 21	22	23	24	25	26	27	18	19	20	21	22	23	24

### Using the Securities Ownership Position per Broker/Custodian Bank Menu

- Click on the "Securities Ownership Position per Broker/Custodian Bank" button to go to the Securities Ownership Position per Broker/Custodian Bank page.
- 2. Select a date.
- 3. Click on the "Submit" button to continue with the process.
- 1. The requested data will be displayed.

nggal: 11	07/2013	Submit		Kembali
tal efek yang	dikeluarkan emiten:	65,640,000		
tal Warkat:		21,347,196		
tal tanpa Wa	rkat	44,292,804		
irga penutup	an:	1,000		
tal Nilai Efek	Tanpa Warkat:	44,292,804,000		
No.	Kode Efek	Nama Anggota Bursa/Bank Kustodian	Kepemilikan	Persentase
No.	Kode Efek 9X000	Nama Anggota Bursa/Bank Kustodian PT 9X000	Kepemilikan 28,585,985	Persentase 43.55%
No. 1. 2.	Kode Efek 9X000 9Z000	Nama Anggota Bursa/Bank Kustodian PT 9X000 PT 92000	Kepemilikan 28,585,985 15,480,769	Persentase 43.559 23.589
No. 1. 2. 3.	Kode Efek 9x000 92000 9Y000	Nama Anggota Bursa/Bank Kustodian PT 9X000 PT 92000 PT 9Y000	Kepemilikan           28,585,985           15,480,769           223,940	Persentase 43.559 23.589 0.349
No. 1. 2. 3. 4.	Kode Efek 9X000 9Z000 9Y000 TRANS	Nama Anggota Bursa/Bank Kustodian           PT 9X000           PT 92000           PT 9Y000           TRANSITORY ACCOUNT	Kepemilikan           28,585,985           15,480,769           223,940           2,100	Persentase 43.55% 23.58% 0.34% 0.00%

#### **Daily Transfer of Securities Ownership per Broker/Custodian Bank**



Catatan : Mutasi maksimum 60 hari yang lalu

Tanggal mulai: 01/07/2013

#### Using the Daily Transfer of Securities **Ownership per Broker/Custodian Bank Menu**

- 1. Click on the "Daily Transfer of Securities Ownership per Broker/Custodian Bank" Menu.
- 2. Enter Start and End Dates.
- 3. Click on the "Submit" button to display the list.

Kembali

1. The requested data will be displayed.

nggal	07/07/2013			
lesal.	Submit			
No.	Kode	Nama Anggota Bursa/Bank Kustodian	Saldo Awal	Saldo Akhir
1.	9X000	PT 9X000	28,585,985	
2.	9Y000	PT 9Y000	223,940	
3.	9Z000	PT 9Z000	15,480,769	
4.	KSEI1	PT Kustodian Sentral Efek Indonesia	10	
5	TRANS	TRANSITORY ACCOUNT	2 100	

#### **Complete List of Securities Account Holders**

Daftar Pem Selengkapr	egang Rekening 1
Catatan: Muta	si maksimum 5 hari yang lalu
Tanggal mulai:	2
Tanggal selesai:	Create file download

### This Menu Displays the Complete List of Securities Account Holders

- 1. Click on the "Complete List of Securities Account Holders" and the page will change and retrieve the Complete List of Securities Account Holders.
- 2. Fill in the Start and End dates.
- 3. Click the "Create Files Download" button.
- 4. The generated file can be opened or saved directly.

Information regarding the daily list of Securities Account Holders will be displayed.

The data displayed will only be from the last two years



### Summary of Sub-Accounts Based on Investor Category



#### Using the Summary of Sub-Accounts Based on Investor Category Menu

- Click on the "Summary of Sub-Accounts Based on Investor Category" menu to go to the Summary of Sub-Accounts Based on Investor Category page.
- 2. Fill in the intended dates.
- 3. Click on "Process" to continue.
- 1. Data on Securities Account Holders based on Investor Category will be displayed

No.	Status Sub Account	Local/Asing	Jumlah Sub Account	Amount	ntase
1.	CUSTODIAN BANK	Local	4	1,042,362	1.59%
2	INDIVIDUAL - DOMESTIC	Local	72	42,949,487	65.43%
3.	KUSTODIAN SENTRAL EFEK INDONESIA	Local	1	10	0.00%
4.	PERUSAHAAN TERBATAS TANPA NPWP	Local	2	2,100	0.00%
5.	INDIVIDUAL - FOREIGN	Asing	1	15,000	0.02%
6.	INSTITUTION - FOREIGN	Asing	1	9,580	0.01%
		Total:	81	44,018,539	67%

Pledged Securities Menu				
Click on the "F Data on Pledg displayed	Pledged Securit ed Securities w	ies" Menu. vill be		
	2			
Status	Kepemilikan	Persentase		
SubTotal:	0	0.00%		
	Status SubTotal:	Status         Kepemilikan           SubTotal:         0		

Data tidak ditemukan.

Kembali

Note : Persentase berdasarkan total efek yang dikeluarkan Emiten



## **Corporate Action Data - General Meeting of Shareholders Menu**

1. Click on the "Corporate Action Data - General Meeting of Shareholders" Menu to go to the "Corporate Action Data -General Meeting of

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No.	Tanggal Pencatatan	Tanggal Efektif	TYPE CA	J	File
No.	Tanggal Pencatatan	Tanggal Efektif	TYPE CA	$\bigcirc$	Fi

Shareholders" data page.

- 2. Select type of CA Proxy Voting (default)
- 3. Data on the Issuers General Meeting of Shareholders will be displayed

### Information on Graph of Securities Price

		1
Grafik Ha	rga Efek	
Download Ha	rga Efek	2
Tanggal mulai:	26/04/2015	
Tanggal selesai:	26/04/2016	
	Download	

#### Using the Graph of Securities Price Menu

- 1. Click on the "Graph of Securities Price" menu.
- The page will change and display the Graph of Securities Price data. As a default, the graph will show securities price data up to one year back. Click on "Download" to retrieve the data in .csv format.
- 3. In its standard setting, the Graph of Securities Price will display data for the last one year.
- 4. The time period for the Graph of Securities Price can be adjusted as needed



FOR FURTHER INFORMATION:

INDONESIA CENTRAL SECURITIE DEPOSITORY (KSEI)

**CUSTODIAN SERVICES DIVISION** 

SECURITIES MANAGEMENT UNIT

PHONE: 021-52991187

E-MAIL: PE@KSEI.CO.ID