

Number : KSEI-2812/DIR/0823  
Attachment : 1 (one) document  
Letter Classification: General

29 August 2023

**Board of Directors/Management of Investment Managers  
As S-INVEST Users**

**Re.: Implementation Pre Allocation Module on S-INVEST**

Dear Sir/Madam,

Referring to the Financial Services Authority Rule (POJK) Number 17/POJK.04/2022 regarding Investment Manager Code of Conduct regulating the obligation of submitting the allocation plans of Securities buying and/or selling for each Investment Product through S-INVEST, and following up KSEI letter number KSEI-1288/DIR/0523 dated 16 May 2023 regarding Specifications of Pre Allocation Module and S-INVEST User Readiness Survey, we hereby inform you that the pre allocation module **has been activated in S-INVEST production since Tuesday, 29 August 2023.**

Accordingly, Investment Managers can arrange the addition of pre-allocation menu through their respective user administrators according to the attached guideline. Hopefully, this development can support the Investment Managers as S-INVEST Users to perform their obligations of submitting the allocation plans of Securities buying and/or selling for each Investment Product which **will be fully applied on September 5 2023.**

For any queries, please contact us at: 021-52991086 (Ms. Lidya) and 021-52991163 (Ms. Gloria) or send email to: [api@ksei.co.id](mailto:api@ksei.co.id).

Thank you for your kind attention and cooperation.

Sincerely yours,

**Eqy Essiqy**

Director of Settlement, Custodian and Surveillance

**Lidya Ramadani**

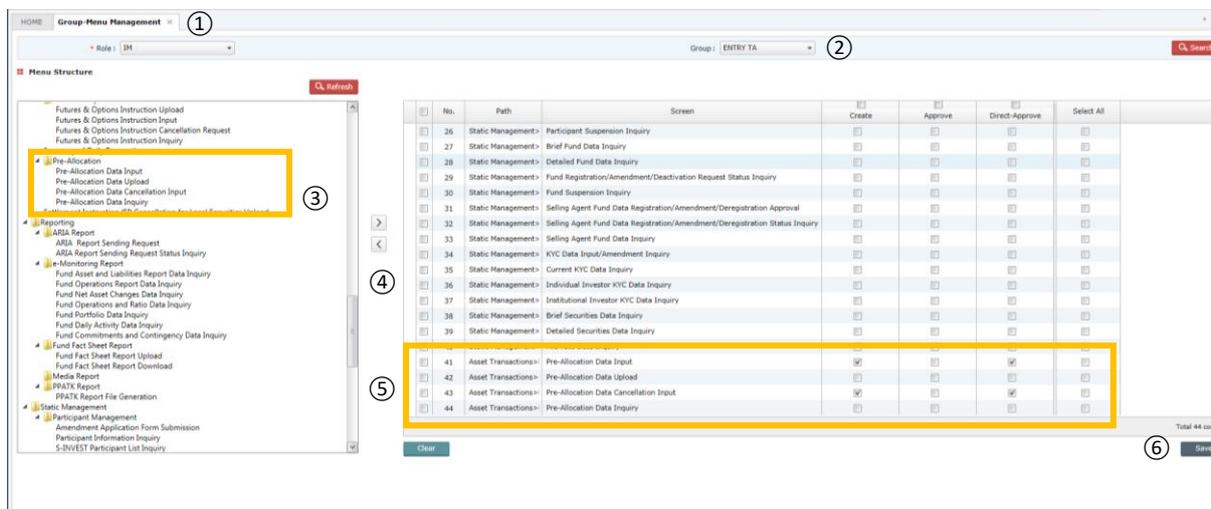
(At Interim) Head of Transaction Settlement &  
Services Administration Division

cc.:

1. Director of Investment Management Supervision 1 of Financial Services Authority;
2. Association of Indonesian Mutual Funds and Investment Players (APRDI);
3. Association of Indonesian Investment Managers (AMII);
4. Indonesia Securities Companies Association (APEI);
5. Indonesia Foreign Exchange Market Committee (IFEMC);
6. Board of Directors of PT Kustodian Sentral Efek Indonesia.

**Attachment of Letter Number KSEI-2812/DIR/0823**

**Guideline for Pre-Allocation Menu Addition through User Administrator**



1. Administrator login to S-INVEST production and access to User Management for Admin > Group Management > Group-Menu Management.
2. Choose menu group which will be added to pre-allocation menu.
3. Choose a Pre-Allocation folder available on the left side of the menu
4. Click the arrow button to the right to move the menu.
5. Choose access right (create/approve/direct-approve) on the menu.
6. Click save button to save the data.