

Number : KSEI-11366/DIR/1019  
Attachment : -  
Letter Classification : URGENT

October 28, 2019

**To: Board of Directors/Management of  
Registrars (BAE)**

**Re: Addition of Investor Information Field in ORCHiD's Shareholder Data Reporting**

Dear Sir/Madam,

We hereby inform you that KSEI will add an investor information field to the ORCHiD's daily Shareholder Data (DPS). The additional field in the List of Shareholders can be downloaded from the ORCHiD system by selecting ORHCiD Menu > Download Daily DPS > Download List of Shareholders.

The files that will be added with the field are:

- DPS with SID
- DPS ALL with SID

The new field will follow the provisions in the table below:

No.	Field Name in the New DPS Format	Field Name in the Current ORCHiD DPS	Description
1.	Serial Number	Serial Number	Filled with the serial number of the presented data
2.	Date	Date	Filled with the recording date of the Securities' ownership
3.	Securities Code	Securities Code	Filled with the Securities' code
4.	Securities Name	-	Filled with the Securities' name or description
5.	ISIN	-	Filled with the ISIN code
6.	SID	SID	Filled with the Single Investor Identification (SID) number of the Securities holding Investor.
7.	Investor Name	Investor Name	Filled with the full name of the Investor as the Securities' Holder
8.	Account Number	Account Number	Filled with the Investor's Securities Sub-Accounts number
9.	Account Description	-	Filled with the description or additional information related to the Securities Sub-Accounts (Securities Sub-Account name)
10.	KTP Number	KTP Number	Filled with the Resident Identity Card (KTP) number of the Investor as the Securities Holder.
11.	Tax Identification Number (NPWP)	Tax Identification Number (NPWP)	Filled with the Tax Identification Number (NPWP) of the Securities holding Investor.
12.	Passport Number	Passport Number	Filled with the Passport Number of the Securities holding Investor

No.	Field Name in the New DPS Format	Field Name in the Current ORCHiD DPS	Description
13.	Business Registration Number	-	Filled with the Business Registration Number (SIUP) of the Securities holding Investor
14.	Local/Foreign	Local/Foreign	<ul style="list-style-type: none"> <li>• Fill in "Local" if the Securities Holder is a local Investor</li> <li>• Fill in "Foreign" if the Securities Holder is a Foreign Investor</li> </ul>
15.	Investor Category	-	<ul style="list-style-type: none"> <li>• Fill in "Direct" if the Securities Holder is a Direct Investor</li> <li>• Fill in "Indirect" if the Securities Holder is an Indirect Investor</li> </ul>
16.	Direct Investor SID (Nominee)	-	<ul style="list-style-type: none"> <li>• For Investors in the Indirect Category</li> <li>• Fill in the SID number of the Direct Investor (nominee) linked to the Indirect Investor</li> </ul>
17.	Investor Type	-	Filled with the investor type code that refers to the investor types at Bank Indonesia, which are: IS, MF, PF, IB, CP, SC, FD, ID, OT
18.	Nationality	Nationality	Filled with the Nationality of the Securities holding investor
19.	Domicile	Domicile	Filled with the country of domicile of the Securities holding investor
20.	Investor Status	Investor Status	Filled with the description of the Securities holding Investor's tax rate
21.	Equity Tax Rate	Equity Tax Rate	Filled with the tax rate of the equity-based Securities
22.	Corporate Bonds Tax Rate	Corporate Bonds Tax Rate	Filled with the tax rate of the corporate bond Securities
23.	MTN Tax Rate	MTN Tax Rate	Filled with the tax rate of the Medium Term Notes (MTN)
24.	Address 1	Address 1	<ul style="list-style-type: none"> <li>• Filled with a compilation of address1, address2, and address3 fields in C-BEST</li> <li>• Displays the Securities holding Investors' identity address</li> </ul>
25.	Address 2	Address 2	<ul style="list-style-type: none"> <li>• Filled with the compilation of the city, province, and country of the</li> <li>• Displays the Securities holding Investors' address based on identity</li> </ul>
26.	City	City	Filled with the name of the city based on the Securities holding Investor's identity address
27.	Province	Province	Filled with the name of the city based on the Securities holding Investor's identity address
28.	Country	Country	Filled with the name of the country based on the Securities holding Investor's identity address
29.	Correspondence Address 1	-	<ul style="list-style-type: none"> <li>• Filled with a compilation of the address1, address2, and address3 fields in C-BEST</li> <li>• Displays the Securities holding Investor's correspondence address</li> </ul>

No.	Field Name in the New DPS Format	Field Name in the Current ORCHiD DPS	Description
30.	Correspondence Address 2	-	<ul style="list-style-type: none"> <li>Filled with the compilation of the city, province, and country of the</li> <li>Displays the Securities holding Investor's correspondence address</li> </ul>
31.	Correspondence Address - City	-	Filled with the name of the city based on the Securities holding Investor's correspondence address
32.	Correspondence Address - Province	-	Filled with the name of the province based on the Securities holding Investor's correspondence address
33.	Correspondence Address - Country	-	Filled with the name of the country based on the Securities holding Investor's correspondence address
34.	Account Holder Code	Account Holder Code	Filled with KSEI Member or Participant Code in C-BEST
35.	Account Holder Name	Account Holder Name	Filled with KSEI Member or Participant Name in C-BEST
36.	Total Shares	Total Shares	Filled with the balance of Share ownership
37.	Account Status	Account Status	Filled with the status of the Securities holding Investor's Securities Sub-Account ("Free"/"Blocked"/"Closed")
38.	Balance Status	Balance Status	Filled with the reason for freezing the Securities holding Investor's Securities Sub-Account
39.	Percentage	Percentage	Filled with the percentage of Shares ownership in relation to the total amount of the Security recorded in C-BEST

**Note:** The sequential arrangement of the List of Shareholders in ORCHiD will follow the arrangement presented in the table.

We have scheduled for this change to be effective as of **Monday, November 4, 2019**. For further information, please contact our Securities Management Unit at 5299-1187 ([pe@ksei.co.id](mailto:pe@ksei.co.id))

Thank you for your kind attention and cooperation

Sincerely yours,

**Syafruddin**  
Director

**Mohammad Awaluddin**  
Head of Securities Management Unit  
Custodian Services Division

CC:  
Board of Directors of Indonesia Central Securities Depository